

## JOB DESCRIPTION

### JOB TITLE

#### Professional Zine Making Workshop Leader

Create is the UK's leading charity empowering lives, reducing loneliness and enhancing wellbeing through the creative arts. All Create artists are highly experienced professional practising artists who work on a freelance basis once they have been appointed to the charity's pool. The recruitment process includes: application; interview; workshop observation\*; references; DBS check; and a trial project.

\* Part of the recruitment process, for those selected at the interview stage, is for Create to observe artists leading a workshop in a community setting. Please only apply if you know you have a workshop coming up in the near future or are able to organise one for Create to attend (in venue or via Zoom).

### MAIN PURPOSE AND SCOPE OF THE ROLE

- To deliver tailored creative arts projects with a range of disadvantaged or vulnerable participants including: disabled children and adults, young psychiatric patients, young and adult carers, vulnerable older people, schoolchildren in areas of deprivation, young and adult prisoners, and marginalised children and adults (eg: homeless adults; LGBTQ+ young people; refugees). The relevant professional artist(s) will be recruited per project. Artists are not required to have experience with all of these groups.

**NB:** Artists will be contracted on a project-by-project basis, to deliver 'blocks' of workshops in their specialism. These may take place over variable lengths of time.

- Create is a London-based national charity that works across England (with digital projects in Scotland and Wales). In line with our ambitious five-year strategy, Create is currently developing a new hub in Manchester from which it will deliver projects across the North West (and beyond). We are therefore looking to appoint zine makers based in/around London and in/around Greater Manchester/ Merseyside.

### FEE

Please indicate your day fee on the Application Form.

### POSITION IN ORGANISATION

**Responsible to:** Chief Executive

**Reports to:** Project Team

**Responsible for:** A supporting artist or emerging artist taking part in Create's *Nurturing Talent* programme (some projects).

### DUTIES AND KEY RESPONSIBILITIES

#### Planning:

- To plan workshop activities in collaboration with community partners (eg: day centre; SEND school; prison) and Create's management team that meet the unique needs of the participants and the intended outputs and outcomes set for each project.

#### Delivery:

- To lead interactive creative arts workshops with Create's target participant groups, enabling participants to develop their creativity, artform skills, social, communication and teamwork skills; build their confidence and self-esteem; enhance their wellbeing and have fun.
- To work with Create's management team in welcoming, encouraging and supporting participants during the workshops, so they can participate, feel valued and have fun. Workshops are highly inclusive, with ideas being drawn from participants throughout, enhancing their sense of self-worth.
- Create artists "facilitate workshops". They do not "teach classes/courses".

#### Evaluation:

- To provide verbal feedback to Create’s management team throughout each project and written feedback after each project.
- To support Create’s management team in gathering verbal and written participant and staff feedback.

## PERSON SPECIFICATION

|   | Criteria  |
|---|---|
| <b>Skills and experience</b>                    | <p>To be a practising professional artist with 3+ years’ experience in zine making, developing and delivering high quality work.</p> <p>To have 3+ years’ experience of leading workshops with groups of disadvantaged or vulnerable participants.</p> <p>To have experience of and an interest in working across a broad range of disadvantaged and vulnerable participant groups.</p> <p>To have experience of contributing towards project evaluation.</p> <p>To be happy to accept and implement feedback from participants and Create.</p> <p>To have excellent time management, communication and teamwork skills.</p> <p>To have experience and interest in providing support and leadership to a supporting artist or <i>Nurturing Talent</i> artist.</p> <p>To have a passion for and commitment to the power of the creative arts to enhance the lives of children/adults who are disadvantaged and vulnerable.</p> |
| <b>Knowledge</b>                                | <p>To have an understanding of health and safety and to adhere to Create’s Health &amp; Safety Policy.</p> <p>To have an understanding of equality, diversity and inclusion and reflect these in your workshop practice and adhere to Create’s Equal Opportunities policy.</p> <p>To have experience of and an understanding of safeguarding and adhere to Create’s Safeguarding policy.</p>  |
| <b>Personal attributes / other requirements</b> | <p>To have a Disclosure and Barring Service (DBS) check dated within three years. If you do not have a current DBS one can be arranged by Create (currently £51.80).</p>  |

## ABOUT US

**Create – Charity of the Year 2020 – is the UK’s leading charity empowering lives, reducing isolation and enhancing wellbeing through the creative arts.**

Create uses the creative arts to connect, empower, inspire and upskill society’s most disadvantaged and vulnerable people, raising aspirations, building self-esteem, reducing isolation and enhancing wellbeing.

We know that unleashing creativity ignites imaginations, develops confidence and builds relationships. Like setting off a firework, our professional artists light the touch paper and our participants discover new found self-belief and a desire to try more, do more and be more.

We’re a national charity that champions local priorities by collaborating with our partners to tailor every project to each individual’s needs. We believe that everyone – regardless of circumstances, behaviour, age, gender, race or disability – deserves the chance to fulfil their potential. Each project is a collaboration with one or more community partners, which have specialist knowledge of local priorities and the participants that they exist to serve.

Our focus is on engaging the most marginalised participants in inspiring, sustainable arts programmes – delivered in familiar settings where they feel comfortable and safe – in areas where provision is poor and engagement in the arts is therefore low. During the COVID-19 lockdown we are delivering our programmes via [Create Live!](#). We prioritise our work with seven participant groups: young patients; disabled children and adults; young and adult carers; schoolchildren (and their teachers) in areas of deprivation; vulnerable older people; young and adult prisoners (and their families); and marginalised children and adults.

Many of our programmes are developed and delivered in partnership with the business community, helping to meet their Corporate Responsibility priorities. Every project we deliver is rigorously evaluated because we're passionate about providing inspiring and empowering creative experiences that have a lasting impact. We also evaluate the longer-term impact of our work through the *Making it Matter* initiative, which revisits two projects each year, 6-24 months after they took place.

One spark of creative energy opens up a world of positive opportunities. **Create lights that spark.**

## CONTACT

If you have any questions, please contact Frankie on [frankie@createarts.org.uk](mailto:frankie@createarts.org.uk). Visit Create's [website](#) for more info on our mission, values and projects.